

# SB-100 PRO 2.0 Universal Time Clock™

## A Proven Solution Tailored to Small Business Needs

### Plug & Play Simplicity

#### **No software to install!**

All Software is embedded right in the clock! Simply connect the time clock to a computer of your choice or directly to your network, with no complicated installation involved or expensive licenses to buy.

### Track Paid Breaks

Monitor how long employees take for Break with the new Track Paid Breaks feature. Track Paid Breaks allows you to better manage payroll costs and run your business with greater efficiency.

### **NEW**

### Web Punch Time Clock™

Employees clock IN/OUT from their Web browser through the Internet or Intranet. Ideal for remote offices, traveling employees or working from home.

- Employees clock IN from any Web-enabled device such as cell phone or PDA.
- Compatible with all Web browsers
- Supports up to 25 Web Punch employee per system



**Unbeatable in technology, user friendliness, and price; the SB-100 PRO 2.0™ time clock is truly the best automated time clock solution for a business with 25 employees or less.**

The SB-100 PRO 2.0™ allows employees to easily clock IN and OUT using keypad or optional badges. Meanwhile managers can easily, at anytime, access the time clock to monitor attendance, generate payroll reports & timecards at the click of a mouse.

The SB-100 PRO 2.0™ is quick to set up and simple to use. Viewing and editing reports is intuitive and easy to learn, making this the ideal system for companies that have never before used an automated time clock.

Additional upgrades and accessories are available for companies that require more advanced functionality and reporting including; custom employee PIN, benefit tracking, email alerts, and more!

- **Multiple Employee Entry Options:** employees clock IN with 3 digit pre-assigned ID number.
- **Easily Expandable User Capacity:** supports up to 25 employees. Expandable to 50 ,100, or 250 employees per system.
- **Universal Connectivity Options:** Ethernet, USB or serial connection included. Even allows access to your time clock data over the Web!

### **SB-100 PRO 2.0™ Benefits**

**User Friendly:** automates time collection without extensive setup or training

**Cuts Costs:** automatically calculates standard, overtime and consecutive day (California) overtime hours

**Unique:** allows time clock access & management over the web—perfect for home office or remote sites

**Proactive:** alerts managers before overtime, of missed punches & more

**Compatible:** works with all operating systems including Windows®, Mac® & Linux®

**Flexible:** supports all pay period types

**Value:** one-of-kind QuickBooks® Plug-in and ADP® Export included



**QUICK | SIMPLE | RELIABLE**

**EDIT A PUNCH**

Employee 089-J. Herriet

Type In

Date 10/27/09

Time 07:04a

Department Break

Submit Delete Cancel

## Sample Report: Employee Timecard

SB-100 PRO 2.0 includes three easy-to-use reports to give you complete visibility of your employees' time and attendance data: Employee Timecard Report, Attendance Report, and Roster Report.

### One-of-a-kind

#### QuickBooks Plug-in

Use our one-of-a-kind QuickBooks® Plug-in to integrate your time clock with QuickBooks Payroll®. All in one simple step: access your time clock from the QuickBooks® file menu, sync employees in QuickBooks® with time clock employees, and import employee hours.

### Further Integration

ADP® export program allows you to streamline your payroll process even more. Export employee punch hours and benefit hours directly into ADP desktop software.

Use the CSV export to import punch hours into payroll programs that accept CSV files.

Obtain free API to create custom Exports for advanced integration.

### Where to Buy

Icon Time Systems products are available through a nationwide dealer network. For a list of resellers in your area, give us a call.

### Contact Info

Icon Time Systems  
1.800.847.2232  
www.icontime.com

TIMECARD REPORT										
From: 10/26/09 Thru: 11/01/09 Add Punch · Export · Summary · Signature · Daily · Notes · Labor · Exceptions · Refresh										
089-J. Herriet										
DATE	TIME IN	DEPT	TIME OUT	LCH	ADJ	HRS	STD	OT1	OT2	
10/26/09	Mon 07:00a	Office	Mon 11:00a	30min		3.50	3.50			
	Mon 11:00a	Break	Mon 11:30a			0.50	0.50			
	Mon 11:30aE	Office	Mon 03:30pE			4.00	4.00			
10/27/09	Tue 07:04a	Sales	Tue 11:00a	30min		3.43	3.43			
	Tue 11:00a	Break	Tue 11:30a			0.50	0.50			
	Tue 11:30a	Office	Tue 03:45p			4.25	4.07	0.18		
10/28/09	Wed 07:00a	Office	Wed 11:00a	30min		3.50	3.50			
	Wed 11:00a	Break	Wed 11:30a			0.50	0.50			
	Wed 11:30a	Office	Wed 03:30p			4.00	4.00			
10/29/09	Thu 07:00a	Office	Thu 03:30p	30min		8.00	8.00			
10/30/09	Fri 07:00a	Office	Fri 03:30p	30min		8.00	8.00			
<b>Totals:</b>						<b>40.18</b>	<b>40.00</b>	<b>0.18</b>		
12 Signature: _____										

### Report Legend:

- 1 Prints Date
- 2 Calculates Total Daily Hours
- 3 Calculates Total Punch Hours
- 4 Calculates Total Standard Hours
- 5 Tracks/Calculates Overtime 1 and optional Overtime 2
- 6 Track Time Spent in Paid Break
- 7 Deducts Lunch Automatically
- 8 Simply Click On the Punch to Edit
- 9 Track Edited Punches with 'E' Flag
- 10 Calculate Employee Wages
- 11 Track Time Spent In Department (Optional)
- 12 Track Employee Timecard Approval with Signature Line When Printed
- 13 Toggle Report Features On/Off

### Included In the box:

- SB-100 PRO 2.0 Time Clock™
- 25 Employee Capacity
- 25 Free ID Number Starter Pad
- 15 ft Ethernet Cable
- 15 ft USB Cable
- 25 ft Serial Cable Upon Request
- Power Supply
- Locking Mounting Plate with 2 Keys
- Quick Start Guide
- Setup Wizard/Documentation CD
- 1 Year Manufacturer Warranty
- 30 Days Free Technical Support
- **Size:**

Dimensions 7.25" x 8" x 2"

Weight 1.2 lbs

### System Requirements:

Any machine that uses a Web browser.  
E.g. PC, Mac®, iPhone®, PDA

#### For Direct to PC Connection:

Windows® PC with one available Ethernet, USB, or serial port

#### Mac or Other Non-Windows OS:

Ethernet connection

#### For Remote Access over Internet:

Ethernet and Internet connection

#### QuickBooks and ADP Export:

Require Windows® based PC

#### Web Punch Time Clock:

Ethernet connection required



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