




## NOW Wi-Fi ENABLED

Meet the TotalPass Small Business Premium Biometric. Lightning fast, the TotalPass Biometric time clock introduces an all-new, technologically advanced line of products to the Icon Time Systems family.


**TOTALPASS**  
 SMALL BUSINESS PREMIUM • BIOMETRIC
 

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From: 12/29/13 Thru: 01/11/14 Add Punch Add Non-Work Export Summary Signature Daily Notes Labor Exceptions Refresh										
DATE	TIME IN	DEPT	TIME OUT	LCH	ADJ	REG	OT1	OT2	HOL	TIPS
12/30/13	Mon 04:00p	Server	Tue 12:30a	30min		8.00			8.00	52.00
12/31/13	Tue 04:25p	Server	Wed 01:00a	30min		8.00	0.08		8.08	100.00
01/01/14	*Holiday	Server							8.00	
01/02/14	Thu 04:00p	Host	Fri 12:22a	30min		7.87			7.87	12
01/03/14	Fri 03:30p	Host	Sat 12:36a			8.00	0.95		8.95	85.36
<b>Totals: (Format: Hundredths)</b>						<b>31.87</b>	<b>1.03</b>	<b>8.00</b>	<b>48.90</b>	<b>\$248.36</b>
001-Cindy Marshal										
12/31/13	Tue 07:59a	Server	Tue 04:50p	30min		8.00	0.95		8.95	32.00
01/01/14	*Holiday	Server							8.00	
01/02/14	Thu 06:00a	Kitchen	Thu 04:30p	30min		8.00			8.00	
01/03/14	Fri 06:04a	Server	Fri 04:34p	30min		8.00			8.00	
<b>Totals: (Format: Hundredths)</b>						<b>24.00</b>	<b>0.35</b>	<b>8.00</b>	<b>32.35</b>	<b>\$32.00</b>
<b>Grand Total: (Format: Hundredths)</b>						<b>55.87</b>	<b>1.38</b>	<b>16.00</b>	<b>73.25</b>	<b>\$281.36</b>

## STANDARD REPORTS AVAILABLE:

- Attendance Report
- Employee Timecard
- Employee Summary Report
- Timecard by Department
- Department Report
- Punch Verification Report
- Labor Distribution Report

## NEXT GENERATION TECHNOLOGY

The TotalPass Biometric supports the next generation of biometric fingerprint and camera technology.

## SOFTWARE IS ON THE CLOCK

With no software to install and all the functionality built right into the time clock, there is never a monthly fee and setup is a breeze.

## SELF-ENROLLMENT TECHNOLOGY

New patent-pending self-enrollment technology.

## VERIFY FAILED BIOMETRIC ENTRY

The TotalPass Biometric verifies 100% attendance with a built-in wide angle camera that captures failed biometric entries with a backup photograph — Authenticates and alerts the manager of a failed employee punch/ IN/OUT.

## EXPORTS SEAMLESSLY

Exports seamlessly to a CSV file and these popular payroll programs: QuickBooks Pro, Premiere and Enterprise, ADP desktop software, and Paychex Flex. Free API available, to create custom exports.

## MULTIPLE ENTRY METHODS

PIN, proximity, biometric and web punch.

## Wi-Fi ENABLED

The TotalPass time clock offers a Wi-Fi enabled option, that instantly detects Wi-Fi networks as the clock boots up, allowing connection with any Wi-Fi network within seconds.



**New patent-pending  
self-enrollment  
technology.**

**The TotalPass Biometric supports the next generation of fingerprint and camera technology, with 100% photo verification, making “buddy-punching” virtually a thing of the past.**

#### PHOTO VERIFICATION

Built-in email alerts automatically notify manager when there is a failed fingerprint scan with photo verification alerts.



#### WHAT'S IN THE BOX:

- TotalPass Small Business Premium Biometric Time Clock
- 100 Employee Limit
- 15 Employee Web Punch Licenses
- Quick Start Guide
- QuickBooks Plug-in Export, ADP and Paychex Flex Export
- 15 ft. Ethernet Cable
- 15 ft. USB Cable
- Locking Mounting Plate with 2 Keys
- Power Supply
- 1-Year Manufacturer Warranty
- 30 Day Free Set Up Support

#### EMPLOYEE SELF-ENROLLMENT

New patent-pending self-enrollment technology, allows employees to self-enroll at the time clock, without requiring a manager present or on-site.





**TotalPass Instantly  
Detects Wi-Fi  
Networks.  
Connect in Seconds.**

**TotalPass Automatically Saves  
Network Passwords.  
Subsequent Connections  
Require Only One Click to Rejoin.**

#### **Wi-Fi ENABLED OPTION**

Connect to the clock and manage timecards through Ethernet, Wi-Fi or over the Internet.

#### **WEB PUNCH ENTRY**

Web Punch Entry allows remote employees to clock IN/OUT through a web browser on their PC, smart phone or Web-enabled device. Managers can view GPS verification of an employee punch to authenticate employee punch location.

The TotalPass Small Business Premium Biometric does not require a subscription based service and there are no recurring or monthly fees.



#### **ACCESS AND MANAGE TIMECARDS ANYTIME AND ANYWHERE OVER THE WEB.**

Designed to meet the needs of a growing business, the TotalPass Proximity with newly enhanced Multi-clock, keeps up with changing location and connection requirements. Allows for up to 32 total clocks to connect together over a network or the Internet.



## ALL THE SOFTWARE IS RIGHT ON THE CLOCK

**PAY PERIODS:** Weekly, bi-weekly, semi-monthly, monthly or custom

**OVERTIME:** Two levels of daily, and weekly, plus consecutive-day

**PAID BREAK TRACKING**

**UNLIMITED MULTIPLE SUPERVISOR ACCESS**

**AUTOMATIC LUNCH DEDUCTION**

**USB FLASH DRIVE OPTION:** For creating backup of time clock data

**INDIVIDUAL SUPERVISOR LOGINS:** With custom permissions and employee assignment

**DEPARTMENT TRACKING:** Track employees' time in up to 99 departments

**BENEFIT TRACKING:** Optional upgrade to track and accrue vacation, sick or personal time

**EMAIL ALERTS TO MANAGER:** Before overtime, employee punch log, unverified biometric punch and more

**GLOBAL ADD HOURS:** Add hours for multiple employees, with a single transaction

**EMPLOYEES VIEW INDIVIDUAL HOURS:** Worked at the clock

**TRACK PUNCH LOCATION:** Via GPS with Google Maps integration

**RESTRICT PUNCH LOCATION:** By approved IP address locations

**AUTOMATIC EMAIL BACK-UPS**

## AVAILABLE SOFTWARE UPGRADES

**WEB PUNCH ENTRY:** Includes 15 Web Punch licenses. Ideal for tracking employees who work off-site or at a remote location. Upgrade to a maximum of 50.

**EMPLOYEE CAPACITY:** 250 employees to 500 employee capacity.

**BENEFIT TRACKING:** Benefit tracking and accruals, sick, vacation and personal time. Set revision zones for IN/OUT punches up to 99 departments.

**PROXIMITY BADGES:** In packs of 10 and 25

## SYSTEM REQUIREMENTS

### For Network Access

- Any Web browser on PC, Mac, tablet or smart-phone
- An available Ethernet port
- Remote Internet Access also requires Internet and port forwarding to port 9844.

### For Direct Connection

- Any Web browser on PC
- Available USB port on Windows PC or available Ethernet port on Windows PC or Mac. Wi-Fi Option.

### Payroll Export Utilities

- Windows Vista, 7 or Windows 8 required for QuickBooks, Plug-in, Paychex Flex Export and the ADP Export.



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